



OPTIONS FOR YOUTH – ACTON, INC.
A California Non-Profit Public Benefit Corporation

**BOARD OF DIRECTORS
REGULAR MEETING**

AGENDA

February 28, 2019

2:30 p.m. PDT

Dial-in Number (515) 603-3160
Participant Access Code: 914204#

Meeting Location: 6981 Foothill Blvd. #A6, Fontana, CA 92335

Teleconference Location(s): 32140 Quirk Road, Acton, CA 93510
10121 Pounds Ave. Whitter, CA 90504
25221 Fowl Rd. Unit 2, Newhall, CA 91321

Board Members: Ms. Jane Gothold, Director and President
Ms. Kayla Walker-Heltzel, Director and Secretary
Ms. Harprit Chohan, Director

OPEN SESSION

1. Call to Order
2. Roll Call
3. Welcome
4. Public Comment

Members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items. Speakers may be called in the order that requests are received, or grouped by subject area. Comments are limited to two (2) minutes per speaker with no more than 15 minutes per single topic. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to School staff or calendar the issue for future discussion.

5. Items for Information and/or Action

A. Approval of Board Minutes

- A.1 Minutes of October 30, 2018
- A.2 Minutes of November 15, 2018

The Board will review and consider the approval of Board of Directors meeting minutes.

B. Information Items

- B.1 Charter Update

The Board will receive a charter update.

- B.2 Dashboard Alternative School Status (DASS) Update

The Board will receive a Dashboard Alternative School Status (DASS) update.

- B.3 Financial Update

The Board will receive a Financial update Charter

- B.4 Options For Youth-Acton, Inc. (OFY-A) Fiscal Policies

The Board will receive an update on the fiscal policies.

C. Action Items

- C.1 Audited Financials for Options For Youth-Acton, Inc. (OFY-A) for Fiscal Year 2017-2018

The Board will review and consider approval of the Audited Financials of Options For Youth- Acton, Inc. (OFY-A) for fiscal year 2017-2018.

- C.2 First Amendment to the Special Education Service Agreement between Prep For Success, Inc. (PFS) and Options For Youth-Acton, Inc. (OFY-A)

The Board will review and consider approval of the First Amendment to the Special Education Service Agreement between Prep For Success, Inc. (PFS) and Options For Youth-Acton, Inc. (OFY-A)

- C.3 Option For Youth – Acton, Inc. (OFY-A) Laptop Restitution Policy

The Board will review and consider the approval of the Laptop Restitution Policy which outlines the procedures for restitution if loss or damage to school issued laptops occur.

C.4 Tentative Adoption of Option For Youth – Acton, Inc. (OFY-A) Conflict of Interest Code

Since August 2018, OFY-A has been working on its Conflict of Interest Code to ensure it reflects the appropriate disclosure categories and designates the appropriate OFY-A officials, employees, and consultants for filing Form 700s. This revised Code updates the list of designated employees to add a new position, and moves positions that are not OFY-A employees to “Consultants.” Also, this revised Code reflects disclosure categories common to other charter schools in Los Angeles County. Last, this revised Code follows the Code-approval process set out by the FPPC, acknowledging that the Los Angeles County Board of Supervisors, who is OFY-A’s code-reviewing body pursuant to the Political Reform Act, is currently declining to serve as a code-reviewing body for charter schools like OFY-A that are authorized by a single authorizer.

C.5 Options For Youth-Acton, Inc. (OFY-A) Procurement Policy

The Board will review and consider the approval of the Option For Youth – Acton, Inc. (OFY-A) Procurement Policy.

C.6 Revised Authorized Signer Resolution

The Board will review and consider the Updated Authorized Signer Resolution which updates the approved signers for OFY-A.

6. Adjournment