



## 2024-2025 Options for Youth-Acton Title I, Part A Parent and Family Engagement Policy

Options for Youth-Acton, with parents and family members, has jointly developed, mutually agreed upon, and distributed to, parents and family members of children participating under Title 1, Part A of the Elementary and Secondary Education Act of 1965 as reauthorized by the Every Student Succeeds Act (“ESSA”) a written Parent and Family Engagement Policy consisting of both an LEA-level parent and family engagement policy as required by ESSA Section 1116(a)(2) and a school-level parent and family engagement policy as required by ESSA Section 1116(b) and (c).

1. Describe how parents and family members are involved in the development of the Title I, Part A Parent and Family Engagement Policy under ESSA Section 1112. (ESSA Section 1116(a)(2))

Parents and family members are involved in the development of the Parent and Family Engagement Policy in the following ways:

- Parents will be informed of Title I programs and services, and will have the opportunity to provide their feedback through meetings and/or surveys, especially with programs and services directly related to parent and family engagement.
- Surveys will be sent out to parents and family members for input and they’ll also have the opportunity to attend meetings to stay informed on Title I and the development of the Parent and Family Engagement Policy.
- The School-Parent Compact commits staff and parents to maintain ongoing communication, learning, and opportunities for participation.

2. Describe how parents and family members will be involved in the development of the support and improvement plans under ESSA Section 1111(d)(1-2). (ESSA Section 1116(a)(2)(A))

Parents and family members are involved in the development of OFY-Acton’s school plan through the following:

- Parents will have the opportunity to attend Parent Advisory Committee meetings which occur on at least a quarterly basis, as well as, be invited to attend other advisory committee meetings such as the District English Learner Advisory Committee (DELAC) Meetings
- Various surveys will be sent to all educational partners for ongoing feedback and support throughout the school year.

3. Describe how the LEA provides the coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools within the LEA in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance, and how this may include meaningful consultation with employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education. (ESSA Section 1116(a)(2)(B))

OFY-Acton will, with the assistance of its Title I, Part A, provide assistance to parents/guardians of students served by the charter school by:

- A committee of staff will organize parent engagement events and workshops.
- The school will conduct home visits for students, as needed.
- Software to translate for parents in different languages to increase parent engagement.

- Parent University - Series of workshops to inform parents about relevant topics, issues, or concerns that they may be experiencing with their child. This could also include providing tools directly to parents for career opportunities and how to support their child(ren) at home with their education, job exploration, or life events. Translation service will be available.
- At DELAC and Parent Advisory Committee meetings, school members share activities happening at our school sites. During this time, our educational partners are hearing how the school is supporting our students to improve academic achievement and school performance.

4. Describe how the LEA coordinates and integrates parent and family engagement strategies under Title 1, Part A with parent and family engagement strategies, to the extent feasible and appropriate, with other relevant federal, state, and local laws, and programs. (ESSA Section 1116(a)(2)(C))

OFY-Acton integrates parent and family engagement strategies throughout the school year by planning and advertising events our educational partners would be interested in attending.

- The school holds Fall LCAP events to inform our educational partners about the school's LCAP goals and allocations while also providing additional information about programs and resources our school has available to all students.
- The school will continue to encourage parents to serve as members of the Parent Advisory Committee and DELAC.

5. Describe how the LEA will conduct, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of this Parent and Family Engagement Policy in improving academic quality of all schools served under Title I, Part A. (ESSA Section 1116(a)(2)(D))

OFY-Acton will conduct an annual evaluation of the content and effectiveness of this Policy with meaningful involvement of parents and family members by:

- The school will review the parent and family engagement policy annually during Parent Advisory Committee meetings.
- Parents will have the opportunity to review the policy and make suggestions at Parent Advisory Committee meetings, parent-teacher conferences, and events throughout the school year.
- Parents will be provided with updates to the policy at Parent Advisory Committee meetings, during parent-teacher conferences, and through district-wide emails.
- A committee of staff will organize and offer parent events and family education opportunities

6. Describe how the LEA includes the following in the annual evaluation of the Title I, Part A Parent and Family engagement Policy: identify barriers to greater participation by parents in activities authorized by this section (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background); identify the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers; and identify strategies to support successful school and family interactions. (ESSA Section 1116(a)(2)(D)(i-iii))

- The school will utilize surveys, emails, and meetings to identify the needs of parents and family members to assist with the learning of their children.
- To gather feedback and identify needs from parents who have limited English proficiency, the school will utilize translation services.
- The school will also utilize additional staff to meet with parents who are economically disadvantaged, are disabled, or have limited literacy in order to gather feedback.
- The feedback from the annual evaluation will allow the school to adjust strategies to better support the success of the school and increase our family interactions.

7. Describe how the LEA will use the findings of such evaluation in ESSA Section 1116(a)(2)(D) to design evidence based strategies for more effective parental involvement and to revise, if necessary, the Parent and Family Engagement Policy. (ESSA Section 1116(a)(2)(E))

OFY-Acton will use the following items to review the findings of the annual evaluation of the policy and revise as needed:

- Data analysis presented by the Leadership team to educational partners.
- Solicit feedback from all educational partners through surveys (to support student and school improvement).
- Parent Advisory Committee review, evaluation, and revision of the Policy (if necessary).

8. Describe how the LEA involves parents in the activities of the school served under Title I, Part A, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents or family members served by the LEA to adequately represent the needs of the population served by the LEA for the purposes of developing, revising, and reviewing the Parent and Family Engagement Policy. (ESSA Section 1116(a)(2)(F))

OFY-Acton involves parents in the activities of the schools via:

- The Parent Advisory Committee, which is composed of parents/guardians of unduplicated pupils at OFY (i.e., students who qualify for free or reduced-price meals, foster youth, or English Learner students) and parents/guardians of students with disabilities. The Parent Advisory Committee may also be composed of OFY staff members, community members, and students. There is no limit on the number of members who can be on the Parent Advisory Committee, but a majority of the Parent Advisory Committee members must be parents/guardians of currently enrolled students.
- Various surveys throughout the school year, emails, and school messenger communication.

9. Describe how parents and family members of participating children in Title I, Part A programs are involved in jointly developing, distributing to, a written school Parent and Family Engagement Policy, agreed upon by such parents for carrying out the requirements in ESSA Section 1116(c) through (f). (ESSA Section 1116(b)(1))

An annual evaluation of the content and effectiveness of the Parent Family Engagement Policy will be conducted through feedback from educational partner meetings and surveys including the involvement of parents. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities. Findings from the evaluation will be used to design strategies for more effective parental involvement, and the policy will be reviewed and revised, if necessary. This will be accomplished through:

- Parent Advisory Committee Meetings
- Community and Parent and Family Outreach Meetings
- Educational Partner Surveys

10. Describe how parents and family members of participating children in Title I, Part A programs, may amend a parent and family engagement school policy that applies to all parents and family members, if necessary, to meet the requirements (ESSA Section 1116[b][2]):

Amendments to the Parent and Family Engagement policy can be made to meet the necessary requirements through:

- Parent Advisory Committee meetings where all Educational Partners are invited to provide feedback and clarifying questions. Parent Advisory Committee meetings are held at least on a quarterly or as needed basis.
- Feedback will be used to amend the policy and the final version will be reviewed by the school's governing Board.

11. Describe how the LEA involved has a LEA level policy that applies to all parents and family members in all schools served by the LEA, and how the LEA may amend that policy, if necessary to meet the requirements (ESSA Section 1116[b][3]):

- The LEA-level policy will be amended as necessary to meet any future updates to applicable law.
- The School will work with all educational partners when amending this policy in a similar manner to the involvement of parents and family members of participating children in the development of this policy as described herein above.

12. Describe how parents and family members of children participating in Title I, Part A programs can submit comments to the school if they find that the plan under ESSA Section 1112 is not satisfactory. The LEA shall submit any parent comments with the plan when the LEA submits the plan to the State. (ESSA Section 1116(b)(4))

Parent and family members of children participating in Title I, Part A programs can submit comments to the school by

- Emailing administration with comments.
- Participating in surveys that will be sent to all educational partners.
- Attending Parent Advisory Committee meetings and participating in public input.
- Attending other advisory committee meetings such as the District English Learner Advisory Committee (DELAC) meetings.

13. Describe how the school served under Title I, Part A will convene an annual meeting, at a convenient time, to which all parents and family members of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under Title I, Part A and to explain the requirements and the rights of the parents to be involved. (ESSA Section 1116(c)(1))

The school offers community outreach meetings where parents will be informed of the requirements of the Title I program and the school's participation, as well as, the parents' rights to be involved. Parents are sent multiple dates and times when meetings will be held if in the case they cannot attend a certain time. The school's goal is to conduct these meetings at a convenient time and parents are given opportunities throughout the meeting to ask clarifying questions or make suggestions. Highlights of the plan and program are shared with parents with ample opportunity for feedback.

14. Describe the steps that the school takes to offer a flexible number of meetings, such as meetings in the morning, afternoon or evening. Also describe how the school may provide, with funds provided under Title I, Part A, transportation, child care, or home visits, as such services relate to parental involvement. (ESSA Section 1116(c)(2))

The school will offer a number of meetings throughout the school year with various offerings for the morning, afternoon, or evening times by surveying educational partners for their availability prior to the scheduled meeting. In addition, the school will offer in-person and virtual meetings for educational partners to attend.

15. Describe how parents and family members of participating children are involved, and in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the Parent and Family Engagement Policy and the joint development of schoolwide program plan under ESSA Section 1114(b), except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children. (ESSA Section 1116(c)(3))

The school involves parents in an organized, ongoing, and timely manner in the planning, review and improvements of Title I programs by providing the following:

- Regularly scheduled meetings to formulate suggestions and collaborate with all educational partners.
- Opportunities to participate, as appropriate, in decisions relating to the education of their child.
- School responsiveness to any such suggestions.

16. Describe how the school is providing parents and family members of participating children of Title I, Part A programs: timely information about programs under Title I, Part A; a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards; and if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. (ESSA Section 1116(c)(4)(A-C))

The school provide parents of Title I students with an explanation of the curriculum in use at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet through the following:

- School Website
- Ongoing email communications
- Parent/guardian meetings, trainings and webinars
- Parent and Teacher Conferences

17. Describe how parents can submit comments to the school if the schoolwide program plan under ESSA Section 1114(b) is not satisfactory to the parents of participating children in Title I, Part A programs. Any such parent comments on the plan will also be submitted when the school makes the plan available to the LEA. (ESSA Section 1116(c)(5))

The school will provide opportunities for meetings that allow parents to formulate their suggestions and concerns, and to participate, as appropriate, in decisions relating to the education of their children.

This is accomplished through:


- Virtual or In-Person meetings
- Educational Partner Meetings
- School Site Council Meeting
- Ongoing meetings with the teacher of record
- Direct email access to school administration
- Parent and Family Community events.

Options for Youth - Acton's Title I, Part A Parent and Family Engagement Policy was developed jointly and agreed on with parents and family members of children participating in Title I, Part A programs on May 16,2024. The school will distribute the Policy to all parents and family members of new and ongoing students participating in the Title I, Part A Program.

**Print Name of Principal**

Brock Champion

**Signature of Principal**



**Date** May 16,2024